**Hawai‘i Board on Geographic Names**

1. **What is HBGN?**

The Hawaiʻi State Board on Geographic Names (the “Board” or “HBGN”) was created by Act 50 of the 1974 Hawaiʻi State Legislature. The Board operates under the Principles, Policies, and Procedures established by the U.S. Board on Geographic Names.

1. **Who Sits on the Board?**

Under Hawaii Revised Statutes § 4E-1, the Board serves without compensation and consists of the following persons or their representatives:  The chairperson of the Board of Land and Natural resources; The chairperson of the Office of Hawaiian Affairs; The chairperson of the Department of Hawaiian Homelands; The director of the Office of Planning; The president of the University of Hawaiʻi; The State Land Surveyor; and The director of the Bernice P. Bishop Museum.

1. **What is the Purpose of the Board?**

The purpose of the Board is to assure uniformity in the use and spelling of the names of geographic features within the State. Standardized spelling of geographic names allows the state and the public to communicate unambiguously about places, reducing the potential for confusion.

The Board is responsible for designating the official, or Primary, names and spellings of geographic features in Hawaiʻi and circulates said names and spellings to the appropriate state agencies. State departments are directed to use the names and spellings approved by the Board on all maps and documents prepared by or for them.

1. **Names**

There is only one approved official name for a geographical feature. However, the Board recognizes that a place may have an alternate name and/or multiple variant names. The Board makes no judgment as to whether an official name or an alternate/variant name is the more “appropriate” name.

1. **Variant and Alternate Names**

Variant names are all those names that are not the official or Alternate Name. They may contain a different spelling or may have different origins or meanings from the official name or Alternate Name.

An Alternate Name is one whose use and spelling is as widely or nearly as widely accepted by members of the community as the Primary Name based on evidence submitted to and evaluated by the Board. The Board may give preference to the Hawaiian name as the Primary name over the Non-Hawaiian name. An Alternate Name is an official name and may be used interchangeably with the Primary Name but only in state maps and documents.

1. **Spelling**

When determining the spelling of names, the Board generally followed conventions developed by ‘Ahahui ‘Ōlelo Hawai‘i in 1978. *Place Names of Hawaii* (Pukui, Elbert & Mookini) was considered the primary source for determining the appropriate use of kahakō or ‘okina in individual place names. The Board has deviated from these sources when other experts, such as native Hawaiian speaking elders from a particular area, have provided alternative pronunciations.

In 2014, the Board sought to further standardize and document decision making criteria regarding the use of ʻokina or kahakō in Hawaiian place names. The style guide was completed in January of 2015, revised in February 2016, and can be found online at:

<https://files.hawaii.gov/dbedt/op/gis/bgn/Guidelines_for_Hawaiian_Geographic_Names_v1.1.pdf>

1. **Name Changes**

With respect to naming new features, such as Fissure 8, now known as Ahuʻailāʻau, or recommending a name change of a feature, members of the public can fill out a name change form found online at:

<https://files.hawaii.gov/dbedt/op/gis/bgn/BGN%20How%20to%20Submit%20a%20Proposed%20Name.pdf>

 Once submitted, the Board considers the recommendation, the reason for the change, and the evidence submitted in support of it before rendering a decision. All Board meetings are public and open to public participation.